



Annual tax declaration made easy!

In order to fill out your tax return form, all relevant documents have to be prepared in advance.

Checklist

Below is a list of common documents required:

- Original forms from the tax authorities
- Completed copy of the first page with any changes to personal data
- Salary and pension income statements
- Statements regarding any daily benefits from health, accident and unemployment insurance
- Statements regarding corporate and cooperative benefits
- Statements regarding life annuities received or paid
- Financial statements (balance sheet, profit and loss statement with proof of funds)
- Bank statements for tax purposes, if necessary including supporting documents (securities)
- Statements of asset of the banks
- Tax reports of the banks/performance reports on the securities accounts
- Supporting documents regarding loans and funds including interest calculations
- Current account details for companies
- Statements regarding any dividends received
- Statements regarding wealth management costs
- Supporting documents regarding received or paid remuneration interests or default interests related to tax or old-age and survivors' insurance
- Rental value and property tax value of the real estate (including real estate abroad)
- Supporting documents regarding income from and expenses for real estate (statement of income and expenses for real estate)
- Supporting documents regarding lottery wins
- Professional expenses, expenses for travel to work, costs of further education, etc.
- Supporting documents regarding interest on mortgage and debts
- Alimony and maintenance payments for children and divorced/separated spouses
- Premium for health insurance, premium reductions
- Statements and excess paid regarding health insurance, dentist's bills, opticians, nursing home care, Spitex etc.
- Statement regarding life insurance policies, pillar 3a private pensions (payments and drawings)
- Statements regarding payments and drawings on occupational pension fund (pillar 2)
- Donations to political parties
- Supporting documents regarding donations and payments to charity
- Costs for child care
- Statements regarding taxable values of life insurance policies
- Information regarding motor vehicles (car make, model, year of purchase, age, purchase price)
- Information regarding other assets (collections, etc.)
- Inheritance and gifts
- Copy of the last tax declaration and last notice of tax assessment

Deadline: 31st of March 2026

Individuals must submit their tax declaration 2025 with supporting documents by latest March 31st 2026.

Any requests to extend the deadline should be sent in writing to the relevant tax authorities. Generally applications will be approved without objection. Many municipalities also provide an online service for the extension of the deadline. We recommend the use of this service provided.